



香港建築師學會  
The Hong Kong Institute of Architects



建築師註冊管理局  
Architects Registration Board

# HKIA/ARB Professional Assessment Handbook

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**The HKIA/ARB reserve the right to interpret the rules and amend them from time to time.**

## 1. Introduction

- 1.1 The HKIA/ARB Professional Assessment is a system by which candidates are admitted as full members of the Hong Kong Institute of Architects and as Registered Architects under the Architects Registration Ordinance of the Hong Kong SAR Government. The Architects Registration Board has entrusted the HKIA with the administration of this Professional Assessment, which is conducted by the Professional Assessment Committee under the HKIA Board of Educational Affairs.

Prior to 1996, the examination was limited to the Professional Practice and Practical Experience (PP & PE) Examination, and was offered to graduates of HKIA recognised or accredited schools only. Since 1996, candidates of different educational and professional backgrounds may take the assessment and become qualified members of the HKIA and Registered Architects.

1.1.1 **For graduates from a 5-year or equivalent full-time university architectural programme, which has been accredited or recognised by the HKIA, please refer to Section 2 of this Handbook.**

1.1.2 **For graduates from all other tertiary institutions, who have attended a 5-year full-time architectural education or equivalent which is nationally accredited or recognized, but not accredited nor recognised by the HKIA, please refer to Section 3 of this Handbook.**

1.1.3 **For non-local professionals in architecture, please refer to Section 4 of this Handbook.**

- 1.2 This Handbook is issued for general guidance only. Candidates are advised to check on the HKIA's website at <http://www.hkia.net> or with the HKIA/ARB Secretariat for the latest information regarding the Professional Assessment. Candidates are also reminded that Section 13 of ARO must be only complied with before the registration may be accepted by the ARB.

### 1.3 Objectives of the Professional Assessment

The objectives of the Professional Assessment are to ensure that the candidates have reached an acceptable standard in academic knowledge, local practical experience and professional competence required for the HKIA membership and ARB registration.

### 1.4 The Subject Matter of the Professional Assessment

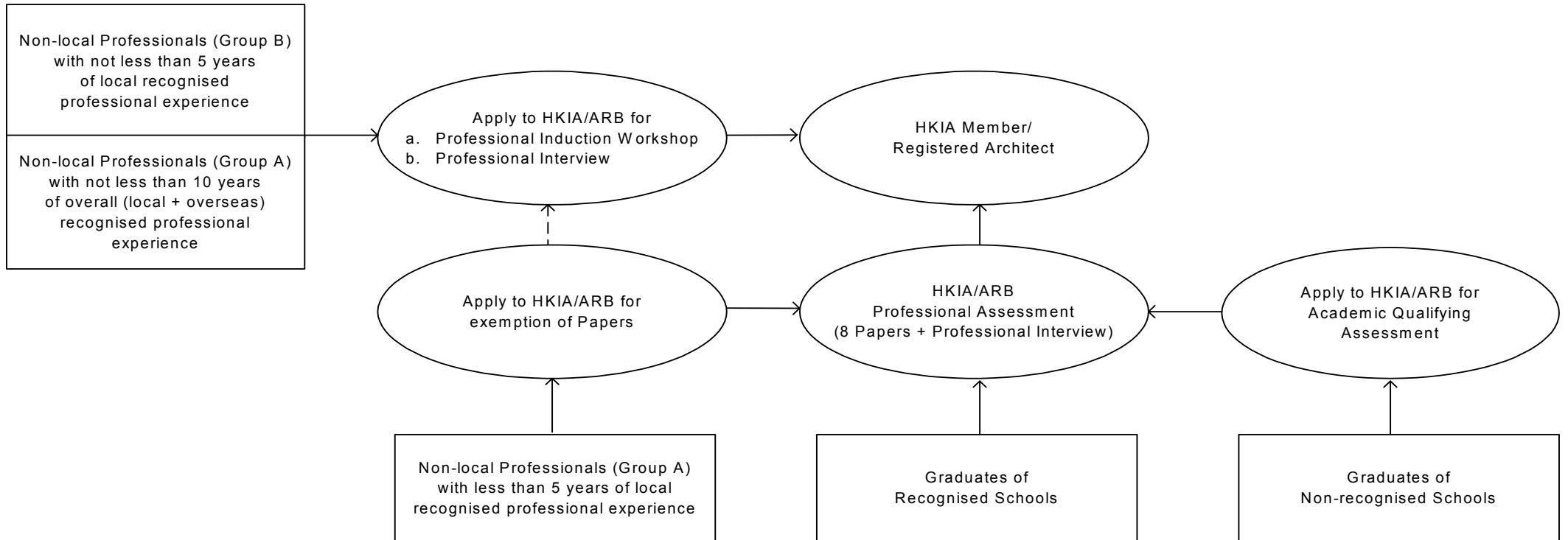
1.4.1 The subject matter of the Professional Assessment is determined by the HKIA in accordance with its objectives. The contents of the subject matter of the Professional Assessment are included in this Handbook.

1.4.2 Regardless of the contents, the HKIA emphasises the need for candidates to be acquainted with the basic principles underlying the professional practice of architecture with particular reference to Hong Kong conditions.

1.4.3 For details of the subject matter, please refer to the relevant Sections for different categories of candidates.

- 1.4.4 The Board of Educational Affairs of the HKIA conducts annually a course of lectures and seminars to assist candidates to better understand the requirements and contents of the Professional Assessment. The lectures and seminars are intended to be informative and not tutorial. Though not mandatory, candidates are advised to attend these lectures and seminars. A fee will be charged for attending these lectures and seminars, please refer to Appendix A.

## 1.5 How to Become an HKIA Member and a Registered Architect



## 2. Graduates of HKIA Accredited or Recognised Schools

### 2.1 Eligibility

Graduates with a professional degree in architecture from a school accredited or recognised by the Hong Kong Institute of Architects (**HKIA**), the National Board of Architectural Accreditation of China (**NBAA**), the Commonwealth Association of Architects (**CAA**) or the National Architectural Accrediting Board Inc. of the USA (**NAAB**) are eligible for the Professional Assessment. For the current list of these schools, please refer to the HKIA's website at <http://www.hkia.net/upload/6231/2984/asl.doc>.

### 2.2 Components of the Professional Assessment

2.2.1 The HKIA/ARB Professional Assessment consists of the following papers:

Paper	Subject
1	Statutory Controls in Building Works
2	Building Contracts, Professional Practice, Professional Conduct, Conditions of Agreement & Scale of Charges
3	Building Structures
4	Building Services & Environmental Controls
5	Building Materials & Technology
6	Site Design
7	Building Design, Construction Details & Documents
8	Case Study
9	Professional Interview

2.2.2 Candidates shall have passed or be exempted from all 8 written papers within 5 consecutive assessments before they are allowed to attend the Professional Interview.

### 2.3 Entry Qualifications of the Professional Assessment

2.3.1 Candidates must have completed a 5-year or equivalent full-time professional course in architecture accredited or recognised by the HKIA, and accumulated a **minimum of 24 months** of recognised practical experience. No employment shorter than 5 consecutive months in one office is accepted as recognised experience.

### 2.3.2 Experience in Architectural Practices (Category A)

- (a) Candidates must have **no less than 12 months** of post-professional-degree experience gained in a local architectural practice working on local projects under the direct supervision of an HKIA Member or Fellow.
- (b) This type of experience is mandatory, and should be entered under **Category A** in the Log Book.

### 2.3.3 Year-out Practical Experience (Category B)

- (a) Year-out experience after the first non-professional degree in architecture may be accepted as relevant practical experience, and counted in full up to a maximum of 12 months.
- (b) Year-out experience should be gained in a local architectural practice under the direct supervision of an HKIA Member or Fellow.
- (c) For year-out experience gained in an architectural practice overseas, the candidate has to demonstrate to the HKIA's satisfaction that the experience was accumulated under the direct supervision of a full member in good standing of a nationally recognised architectural professional institution, or an architects registration body in the country in which the experience was gained. The Professional Assessment Committee shall have full discretionary power to decide on a case-by-case basis as to the acceptance of overseas year-out experience.
- (d) Year-out experience may also be gained in a local associated profession, but must be under the direct supervision of an HKIA Member or Fellow. The Professional Assessment Committee shall have full discretionary power to decide on a case-by-case basis as to the acceptance of year-out experience gained in local associated professions. Year-out experience gained in a non-local associated profession is not accepted as relevant practical experience.
- (e) Year-out experience should be entered under **Category B** of the Log Book.

### 2.3.4 Experience in Associated Professions (Category C)

- (a) Experience gained in an associated profession under the direct supervision of an HKIA Member or Fellow may be counted in full and up to a maximum of 12 months.
- (b) The acceptance of experience gained in an associated profession is subject to the discretion of the Professional Assessment Committee on a case-by-case basis. The Professional Assessment Committee's interpretation and decision shall be final.
- (c) This type of experience should be entered under **Category C** of the Log Book.

## 2.4 The Office Supervisor to the Candidate

- 2.4.1 Each candidate must nominate an Office Supervisor for the approval of the HKIA at least one year prior to the registration for the Professional Assessment.
- 2.4.2 The Office Supervisor must be a full Member of the HKIA who is responsible for directly supervising and guiding the candidate's training so that the range, quality and depth of the activities undertaken during the candidate's practical training would be targeted at satisfying the objectives of the Professional Assessment.
- 2.4.3 The Office Supervisor is expected to have a clear understanding of the structure and the requirements of the Professional Assessment. Such understanding would ensure that he can assist the candidate to make the best use of the time available for training purposes, and the practical experience so gained by the candidate would be adequate, to meet the requirements of the Professional Assessment.
- 2.4.4 The Office Supervisor is required to certify, in the Log Book, all the practical training received by the candidate during the period supervised by him/her.
- 2.4.5 Should there be any change in Office Supervisor due to circumstances such as change of job, fresh nomination should be made immediately. This is particularly important during the period prior to your attending Paper 9 Professional Interview.

## 2.5 The Adviser to the Candidate

- 2.5.1 Each candidate must nominate an Adviser to the Candidate for the approval of the HKIA at least one year in advance of registration for the professional assessment.
- 2.5.2 The Adviser must be a Registered Architect, and an Authorized Person – Architects, and a Member or Fellow of the Hong Kong Institute of Architects with a minimum 8 years post-HKIA qualification experience. The Adviser and the candidate should not be working in the same office.
- 2.5.3 In order to more appropriately distribute the workload among the Advisers to achieve the best results, Advisers are recommended not to guide more than 5 candidates each.
- 2.5.4 Candidates are required to consult their Advisers at least once every quarter and submit to HKIA their Adviser Consultation Form by the following deadlines:

	Adviser Consultation	Deadline for submission of forms to HKIA*
1 <sup>st</sup> Quarter	1 <sup>st</sup> Sep – 30 <sup>th</sup> Nov	30 <sup>th</sup> Nov
2 <sup>nd</sup> Quarter	1 <sup>st</sup> Dec – 28 <sup>th</sup> Feb	15 <sup>th</sup> Mar
3 <sup>rd</sup> Quarter	1 <sup>st</sup> Mar – 31 <sup>st</sup> May	15 <sup>th</sup> Jun
4 <sup>th</sup> Quarter	1 <sup>st</sup> Jun – 31 <sup>st</sup> Aug	15 <sup>th</sup> Sep

- Note\*
- i. No extension under any circumstances.
  - ii. If the deadlines fall on a public holiday or a Sunday or a day on which there is serious adverse weather condition, the deadline shall fall on the following working day.
  - iii. Candidates failing to make submissions be required to sit the Professional Assessment in

the subsequent year.

- 2.5.5 If a candidate encounters difficulties in engaging an Adviser, he/she may approach the HKIA Secretariat for assistance.
- 2.5.6 Should there be any change in Adviser due to circumstances such as change of job, fresh nomination should be made immediately. This is particularly important during the period prior to your attending Paper 9 Professional Interview.
- 2.5.7 Re-sitting candidates are also bound by the above requirements.

## 2.6 Log Book

Candidates must each submit the original of the HKIA Log Book at the time of registration for the Professional Assessment, demonstrating that they have complied with the required practical training. The Log Book must be counter-signed by the Office Supervisor. Registrations will not be accepted without the accompanying completed Log Book.

## 2.7 Assessment Fees

Separate fees, as prescribed by the HKIA, are payable for each Professional Assessment, please refer to Appendix A.

## 2.8 Time Schedule for the Professional Assessment

- 2.8.1 The Professional Assessment is normally held annually, and the time schedule is to be determined by the HKIA on a yearly basis.
- 2.8.2 The HKIA may vary the time schedule of the Professional Assessment, which will be announced well in advance of the Professional Assessment.

### **3. Graduates of Other Schools**

#### **3.1 Eligibility**

Before graduates from non-HKIA accredited or recognised schools may apply for the HKIA Professional Assessment, their academic qualifications and standard will have to be subjected to an Academic Qualifying Assessment. Applications for the Academic Qualifying Assessment should be made in writing to the HKIA. The HKIA/ARB may entrust HKU or CUHK to carry out the Academic Qualifying Assessment to ascertain the academic standard of the graduates.

3.2 For the Academic Qualifying Assessment, graduates from non-HKIA accredited or recognised schools are required to submit, but not limited to, a detailed portfolio. Where the standard of work exhibited in the portfolio is considered to be of an equivalent standard of work from a graduate of an HKIA accredited or recognised university, the candidate may be allowed to take the Professional Assessment, provided that he/she has the minimum practical experience stipulated in item 2.3 in Section 2.

#### **3.3 Other Requirements**

These are exactly the same as in Section 2 Paragraph 2.2 – 2.8 refer.

## 4. Non-local Professionals in Architecture

### 4.1 Eligibility

- 4.1.1 A non-local professional (NLP) is the holder of the professional qualification/registration by a national professional/registration body of architects. The current list of these national professional/registration bodies is available for reference on the HKIA's website [http://www.hkia.net/load2.asp?file=62312997.htm&content\\_id=2997](http://www.hkia.net/load2.asp?file=62312997.htm&content_id=2997).
- 4.1.2 All non-local professionals applying for admission to the HKIA/ARB must have a **minimum of 12 months** of relevant local professional experience under the supervision of or in association with an HKIA Member or Fellow, gained **after** the attainment of the professional qualification/registration.
- 4.1.3 Any duration of local experience which is shorter than 5 consecutive months shall not be counted.
- 4.1.4 The HKIA Professional Assessment Committee's interpretation and determination on **relevant local professional experience** shall be final.

### 4.2 NLP Group A – with **less than 5 years** relevant **local** recognised professional experience

- 4.2.1 NLP(A) with an **overall** (local + overseas) post-professional qualification/registration practical experience of **less than 10 years** shall apply to the HKIA/ARB for admission via the Professional Assessment system.
- 4.2.2 NLP(A) with an **overall** (local + overseas) post-professional qualification/registration practical experience of **not less than 10 years** shall apply to the HKIA/ARB for admission via the Professional Induction Workshop and Professional Interview.
- 4.2.3 NLP(A) are required to each submit a full CV with supporting documents, as may be directed by the Professional Assessment Committee, upon application for admission to the HKIA/ARB via the Professional Assessment system or the Professional Induction Workshop.
- 4.2.4 The HKIA Professional Assessment Committee may decide on a case-by-case basis on the exemption of one or more written papers upon receiving such applications from 4.2.1 above.
- 4.2.5 The HKIA Professional Assessment Committee's interpretation and determination on **relevant local professional experience** and exemption of papers shall be final.

### 4.3 NLP Group B – with **not less than 5 years** of relevant **local** recognised professional experience

- 4.3.1 NLP(B) shall apply to the HKIA/ARB for admission via the Professional Induction Workshop and the Professional Interview.
- 4.3.2 Applicants shall have a **minimum of 5 years** of **local** post-professional qualification/registration recognised professional experience; of which
- (a) a minimum of 5 years of such experience must be local architectural practice under the supervision of or in association with an HKIA Member or Fellow; **or**

- (b) a minimum of 5 years of such experience must be of full-time academic teaching of architecture in the Department of Architecture of HKU or CUHK; **and** with specific recommendation by the Head of Department.
- 4.3.3 NLP(B) are required to each submit a full CV with supporting documents, as may be directed by the Professional Assessment Committee, upon application for admission to the HKIA/ARB via the Professional Induction Workshop.
- 4.3.4 The HKIA Professional Assessment Committee's interpretation and determination on **relevant local professional experience** shall be final.
- 4.4 Non-local professionals in architecture applying to the HKIA/ARB for admission, and who are exempted from the Professional Assessment system, shall be required to
  - a) attend a Professional Induction Workshop; and
  - b) attend a Professional Interview.

## 5. Registration Procedure

- 5.1 It is the candidates' obligation to demonstrate that they possess the qualifications as required by the HKIA at the time of registration.
- 5.2 The registration for the Professional Assessment must be done on the HKIA/ARB's prescribed forms, and be submitted to the HKIA **in person** during office hours before the registration deadline together with the following:
- a) the original and a photocopy of the candidate's Hong Kong Identity Card or a relevant identification document; **and**
  - b) the current fees for the Professional Assessment; **and**
  - c) two passport-size recent photographs of the candidate in addition to those on the prescribed application form and Log Book; **and**
  - d) the originals and one photocopy each of the certificates/diplomas and other substantiating documents; **and**
  - e) a copy of the letter from the HKIA indicating its prior approval of the candidate's nomination of an Office Supervisor; **and**
  - f) the Log Book duly completed by the candidate and counter-signed by the Office Supervisor.
- 5.3 Application forms which are incomplete or not accompanied by all the necessary substantiating documents and items will be rejected. The acceptance of the application form by the HKIA Secretariat at registration does not imply eligibility for the Professional Assessment. The information included in the nomination and application form will be subject to checking before the candidates' eligibility can be confirmed. Candidates eligible for the Professional Assessment will each be issued with an Admission Card before the Professional Assessment.

The registration deadline is normally **four months** before the Professional Assessment.

Late applications will not be entertained under any circumstances.

- 5.4 The original certificates/diplomas and/or other substantiating documents submitted at the time of registration will be returned to the candidates immediately after scrutiny by the HKIA.

## 6. Rules for the Professional Assessment

### 6.1 Passing the Professional Assessment

- 6.1.1 Candidates taking the Professional Assessment for the first time must take **all** the required papers, except with the prior exemption given by the Professional Assessment Committee.
- 6.1.2 A candidate must attain a passing score for all the papers **within five (5) successive assessments** conducted by the HKIA. The passing scores of any papers taken within such successive assessments shall remain valid within the period. A candidate who has failed to attain passing scores for all the papers within this period must re-take all the papers as if he/she were attending the Professional Assessment for the first time under 6.1.1. The validity of all passing scores will expire at the conclusion of the fifth consecutive assessment irrespective of when the passing score(s) was attained within the period.
- 6.1.3 Candidates must pass all the written papers (i.e. 1 to 8) before they are permitted to take Paper 9 Professional Interview; i.e. a candidate has to take and pass Paper 9 not later than the fifth consecutive assessment after attaining the first passing score(s) in the written papers.

### 6.2 Postponement of Professional Assessment

The Professional Assessment will be postponed on the following conditions:

- a) upon the announcement of Storm Warning Signal No. 8 or above before 7:00 am on the day of the assessment; or
- b) upon the announcement of the Black Rainstorm Warning signal before 7:00 am on the day of the assessment.

A written notification on the postponed date of the Professional Assessment shall be sent by mail to individual candidates within one month from the original assessment date.

### 6.3 Withdrawal from Professional Assessment by Candidates

- 6.3.1 Subject to the conditions stated in 6.3.2 to 6.3.4 below, candidates who cannot take the Professional Assessment after registration may withdraw their applications and apply for the refund of fees. Applications for withdrawal must be made to the HKIA Registrar **in writing**.
- 6.3.2 A candidate whose application for withdrawal is received by the HKIA/ARB **not later than 30 September** will be entitled to a full refund of the Professional Assessment fee. The registration fee is non-refundable under any circumstances.
- 6.3.3 A candidate whose application for withdrawal is received by the HKIA/ARB **after 30 September** will **not** be entitled to any refund.

- 6.3.4 A candidate who withdraws on medical grounds by giving notice to the HKIA/ARB **no later than 5 p.m.** on the day before the Professional Assessment may be eligible to a 50% refund of the Professional Assessment fee, provided he/she can produce a relevant medical certificate by a registered medical practitioner stating the reason for the candidate's unfitness to take the Professional Assessment. The registration fee is non-refundable under any circumstances.
- 6.3.5 Irrespective of the candidate's reason for withdrawal, the Professional Assessment the candidate withdraws from will count as one sitting under the validity rule in 6.1.2.

#### 6.4 Conduct at Professional Assessment

- 6.4.1 Candidates should arrive at the Professional Assessment venue punctually. They shall not enter the Professional Assessment room/hall until so instructed by the invigilator.
- 6.4.2 No candidate shall start the Professional Assessment until instructed to do so by the invigilator. At the end of the Professional Assessment, they will be told to stop writing, and remain seated quietly until all question and answer books/scripts have been collected and accounted for. Candidates shall ensure that all loose answer sheets are securely attached to the answer books/scripts.
- 6.4.3 Candidates may not leave the Professional Assessment venue before half of the time set for the Professional Assessment has elapsed, nor during the last fifteen minutes of the Professional Assessment.
- 6.4.4 Candidates are not allowed to bring to their seats any electronic or communication devices (e.g. notebook computer, pager, mobile phone) other than simple calculators. These devices must be placed in the custody of the invigilator and must be turned off. The HKIA/ARB shall not be responsible for any loss or damage of such properties.
- 6.4.5 Unless otherwise allowed in individual papers, no books, scrap papers, or other written materials etc. shall be brought into the Professional Assessment room/hall. All unauthorised articles are not allowed in the Professional Assessment venue.
- 6.4.6 Candidates must bring their Hong Kong Identity Cards and/or other legal identification with photograph to the Professional Assessment. These documents, together with the Admission Card issued by the HKIA/ARB, must be exhibited at the top right hand corner of the desk for inspection by the invigilators during the Professional Assessment. A candidate shall be liable to expulsion from the Professional Assessment if the documents do not correspond to the person taking the Professional Assessment. Legal proceedings may also be taken against both the candidate and the substitute in such cases.
- 6.4.7 Candidates shall not take away or copy any items and question papers issued by the invigilators out of the Professional Assessment room/hall. The violation of this condition may result in the invalidation of the offender's paper.
- 6.4.8 Candidates should carefully read and follow the instructions printed on the front page of the Professional Assessment question papers.

- 6.4.9 Candidates must provide themselves with the necessary writing and drawing instruments. Only drawing boards will be provided in the Site Design and Building Design Papers (Papers 6 and 7) where graphic works are required. Sufficient numbers of printed copies of ordinances, regulations and codes of practices will be provided for the candidates' use where permitted and appropriate for the particular paper.
- 6.4.10 During the course of an assessment, no candidate may leave the room/hall and return unless accompanied by an invigilator.
- 6.4.11 Candidates shall write only on the answer books/scripts and supplementary sheets provided for the purpose. No pages may be torn out of the answer books.
- 6.4.12 Queries of any kind may be initiated only by the raising of a hand to attract the invigilator's attention.
- 6.4.13 There shall be neither communication among candidates nor any dishonest conduct. Irregularities of any kind may lead to expulsion from the Professional Assessment.
- 6.4.14 Candidates shall not cause unnecessary distractions to other candidates.
- 6.4.15 Unless otherwise permitted, no food, drink or smoking will be allowed during the Professional Assessment. If a candidate needs to drink water (e.g. to accompany medication) or has any other urgent requirements, he/she should make a request to the invigilator.
- 6.4.16 The above rules governing the candidates' conduct at the Professional Assessment will be strictly enforced. Violation may lead to the disqualification of the Professional Assessment paper concerned.

## 6.5 Assessment Methods

- 6.5.1 Written tests may contain design vignettes, drawings, short-answers and variations of the multiple-choice questions. For multiple-choice questions, candidates should select the best answer from the answer choices.
- 6.5.2 Graphic tests which require candidates to draw solutions to problems are found in Papers 6 and 7. Short design vignette questions may also be found in Paper 1. Draughting skill is required for the graphic tests. However, the objective of the Professional Assessment is not a test for draughtsmanship.

Similarly, aesthetics of the building(s) should be considered but will not compensate for a failure to deal with the essential concerns on matters of health and safety. Good planning and satisfactory resolution of all essential elements of the problem generally are sufficient to secure a passing score.

- 6.5.3 All Professional Assessment papers scoring below but within 10% of the passing mark has been re-read by a panel of reviewers before the results are released to the candidates. The decision of the review panel shall be final.

## 6.6 Review of Assessment Results

- 6.6.1 A candidate who fails the Professional Assessment may apply in writing to the Chairman of the Board of Educational Affairs of the HKIA for a review of his/her Professional Assessment results **within two weeks** of the date of announcement of the results.
- 6.6.2 The grounds for such an application shall be confined to material administrative error(s) in the Professional Assessment process only. The applicant in his/her application shall demonstrate to the satisfaction of the Professional Assessment Committee that there is sufficient evidence to support such an application before it can be accepted. Disagreement with the decision of the assessors, illness or medical-related circumstances shall not be regarded as acceptable grounds for review.
- 6.6.3 On the acceptance of such an application, the Assessment Review Committee, comprising the Chairman of the Board of Educational Affairs and two other HKIA Members appointed by him, will consider the applications on a case-by-case basis. The Assessment Review Committee may conduct the review in any way it thinks fit, including holding further interviews and/or assessments for the applicant in order to arrive at a decision. The Assessment Review Committee's decision shall be final.

## 7. Professional Assessment Papers, Syllabuses and Reading Lists

This Section contains the detailed information on all the Professional Assessment components, their respective syllabuses and recommended lists of reading for the candidates.

The HKIA/ARB Professional Assessment System (effective from 2003):

Paper	Subject	Type	Duration (hr.)
1	Statutory Controls in Building Works	MC + SQ	3
2	Building Contracts, Professional Practice, Professional Conduct, Conditions of Agreement & Scale of Charges	MC + SQ	4
3	Building Structures	MC	1.5
4	Building Services & Environmental Controls	MC	1.5
5	Building Materials & Technology	MC	1.5
6	Site Design	Drawing	4
7	Building Design, Construction Details & Documents	Drawing	10
8	Case Study (equivalent to 6 hours)	-	6
9	Professional Interview	-	0.5
Total			32

MC = Multiple choice questions  
SQ = Short questions

## **Paper 1      Statutory Controls in Building Works**

### ***Objective***

To ascertain that the candidate is familiar with all aspects of the statutory control of local building works, he/she must demonstrate his/her awareness of local conditions in Hong Kong without having to make frequent enquiries on standard administrative procedures and statutory requirements.

### ***Format***

Multiple-choice and short questions, close-book paper

### ***Duration***

3 hours

### ***Syllabus***

1. Buildings Ordinance –  
Duties of an authorised person; professional liability in law; degree of supervision required by statute, building control, etc.
2. Submission of plans to the Building Authority -  
Submission procedure; grounds on which application may be refused; basic checking before plans are submitted; working knowledge of Building Regulations and Codes of Practice, Practice Notes for Authorised Persons, etc.
3. Other related Ordinance and Codes of Practice -  
General knowledge of the Town Planning Ordinance and other statutory controls which may affect the approval of development proposals, e.g. Civil Aviation Ordinance, Education Ordinance, Places of Public Entertainment Ordinance, Buildings Ordinance as applied to the New Territories, etc.; land exchange, lease modification, land titles and deeds, etc.

### ***Recommended Reading List***

1. Buildings Ordinance (Cap. 123) and subsidiary Regulations
2. Construction Sites Safety Ordinance (Cap. 59)
3. Town Planning Ordinance (Cap. 131)
4. Summary Offences Ordinance (Cap. 228)
5. Hong Kong Airport (Control of Obstructions) (Cap. 301)
6. Demolished Building (Redevelopment of Sites) (Cap 337)
7. Arbitration Ordinance (Cap 341)
8. Codes of Practice:
  - a. for the Provision of Means of Escape in Case of Fire
  - b. for Minimum Fire Service Installation & Equipment and Inspection & Testing of Installations of Equipment
  - c. for Fire Resisting Construction
  - d. for Means of Access for Firefighting & Rescue
  - e. for Building Works for Lifts & Escalators
  - f. for Site Safety Supervision
9. BD Practice Notes for Authorised Persons
10. Typical land sale conditions and Outline Zoning Plans
11. Hong Kong Planning Standards & Guidelines
12. Fire Safety (Commercial Premises) Ordinance and subsidiary Regulations
13. Place of Public Entertainment Ordinance (Cap. 172) and subsidiary Regulations
14. Architects Registration Ordinance (Cap. 408)
15. Landlord and Tenant (Consolidation) Ordinance (Cap. 7) Part IV

**Paper 2      Building Contracts, Professional Practice, Professional Conduct, Conditions of Agreement & Scale of Charges**

***Objective***

To ascertain that the candidate has gained sufficient working experience to apply his/her knowledge to general practice and contract administration.

To also ascertain that the candidate is familiar with the HKIA/ARB Codes of Professional Conduct, Conditions of Agreement and Scale of Charges.

***Format***

Multiple-choice and short essay questions, close-book paper

***Duration***

4 hours

***Syllabus***

1. General structure of the building industry and of the professions, and specialised trades concerned with the building process.
2. Job procedures from inception to completion including pre-contract (pre-tender and tender) procedures, and post-contract procedures.
3. Finance of building project: implication of different types of building contract in relation to construction time, first cost, and subsequent maintenance and running costs.
4. Principles of laws of contract applicable in Hong Kong.
5. Duties, liability and relationship of employer, contractor, sub-contractors and clerk-of-works, both in public and private practices.
6. Agreements and Forms of Contract for Use in Hong Kong, including those with and without quantities and for sub-contractors, etc.
7. Types of contract for alteration or addition works where a lump sum price is not suitable.
8. General understanding of the various means of resolution of contractual disputes including arbitration, mediation, litigation etc.
9. Conditions of Engagement and Scale of Professional Charges of the HKIA.
10. Codes of Professional Conduct of the HKIA and ARB, and Conduct of Architectural Competitions.

### ***Recommended Reading List***

1. Agreement and Schedule of Conditions of Building Contract (Standard Form of Building Contract) for Use in Hong Kong, Private Edition (With Quantities), Second Edition 1976 (May 1979 Revision)
2. Agreement and Schedule of Conditions of Building Contract for Use in Hong Kong, Private Edition (Without Quantities), Second Edition 1976 (April 1998 Revision)
3. Sub-contract for use where the Sub-contractor is nominated under the Standard Form of Building Contract for Hong Kong, 1968 Edition  
*The above 3 items were issued under the sanction of The Hong Kong Institute of Architects, The Hong Kong Institute of Surveyors and The Society of Builders*
4. Architects Registration Ordinance (Cap.408)
5. Agreement between Client and Architect and Scale of Professional Charges, HKIA, 1976 Edition, revision September 2000
6. Code of Professional Conduct, HKIA
7. Code of Professional Conduct, ARB
8. The Rules of the Institute, HKIA
9. HKIA Rules for the Conduct of Architectural Competitions
10. Professional Practice for Architects in Hong Kong  
Wong W.S., Chan E. Editor, Pace Pub. Ltd., 1997
11. Building Contract Procedures in Hong Kong  
Martyn J. Hills, Longman, Hong Kong
12. Professional Practice in Hong Kong, PACE
13. AJ Legal Handbook, Architectural Press
14. The Architect in Practice, Willis
15. Standard Letters in Architectural Practice, D. Chappell, 2<sup>nd</sup> Edition, 1994
16. The Architect as Arbitrator, RIBA
17. Architects Job Book, RIBA, 6<sup>th</sup> Edition, 1995, RIBA
18. Architect's Handbook of Practice Management, 6<sup>th</sup> Edition, 1998

## **Paper 3      Building Structures**

### ***Objective***

To ascertain that the candidate have an awareness and understanding of the basic principles of structural design, and a general working knowledge and practical understanding of the regulations/codes applicable for the selection and integration of structural systems in the design of buildings.

### ***Format***

Multiple-choice questions, close-book paper

### ***Duration***

1.5 hours

### ***Syllabus***

1.     Appropriate structural system -  
Sufficient awareness and understanding in order to select appropriate structural systems and components for various building types, and assess the effect of building functions on the selection of a structural system.
2.     Basic structural systems -  
Preliminary design and simplified analysis of basic structural elements.
3.     Composite structural system -  
Selection and recommendation of composite structural systems for various building types.
4.     Connections -  
The identification and selection of details for the connection of various structural elements in the assembly of buildings.
5.     Load calculations -  
Understanding of the magnitude and distribution of loads on buildings, and of the impact of various loading conditions on the integrity of the structural system in building. Knowledge of requirements of prevailing codes and regulations related to all loads, including lateral loads, identify and calculate the primary loads on building structures.
6.     Geotechnical and foundation design -  
Sufficient knowledge to understand soil report and relate the properties of soils to foundation design. Understanding of the overall concept related to the application of ground anchors, earth retaining structures, deep basement construction and other geotechnical systems in building design.
7.     Curtain walls and cladding systems -  
The ability to assess the appropriate fixing and construction details related to curtain walls and cladding systems including the incorporation of movement joints.
8.     Economics -  
Knowledge to relate the cost of structural systems, their materials, and methods of assembly and installation to the design of buildings.

9. Code requirements -  
Awareness and understanding of the relevant requirements of building regulations, codes of practices and standards in the selection of structural systems and building appurtenances.
10. Building additions and renovations -  
The ability to assess requirements and considerations to renovate or modify an existing building structure.

***Recommended Reading List***

1. Design and Technology in Architecture, David Guse, 1985, John Wiley & Sons
2. Structural Concepts & Systems for Architects 7 Engineers, Lin & Stotesbury, 1981, John Wiley & Sons
3. High-rise Building Structures, Wolfgang Schueller, 1977, John Wiley & Sons
4. Horizontal-span Building Structures, Wolfgang Schueller, 1983, John Wiley & Sons
5. Structure, 3<sup>rd</sup> edition, Daniel L. Schodek, Prentice Hall, New Jersey, 1998
6. Understanding Structures, Derek Seward, Macmillan
7. Building (Construction) Regulations
8. Architecture and Construction in Steel, Blanc, McEvoy & Plant, 1993, E&FN Spon
9. Concepts of Cladding, A. Brooks
10. Cladding of Building, A. Brooks
11. The Way We Build Now – Form, Scale & Technique; A Orton
12. Multi-Storey Steel Building; Hort, Henn & Sontag
13. Structures in Architecture, M Salvadori
14. A J Handbook of Building Structure, A Hodgkinson
15. Introducing Structures – Civil & Structural Engineering, Building and Architecture; A J Francis
16. Structural Design for Architecture, Angus J. Macdonald, Architectural Press, Butterworth Heinemann, 1997
17. Shaping Structures: Statics; Allen, Edward and Zalewski, Waclaw, John Wiley & Sons, 1997
18. Structure and Architecture, Angus J Macdonald, Architectural Press, Butterworth Heinemann, 1994
19. Fundamentals of Building Construction; 2<sup>nd</sup> Edition; Allen, Edward; John Wiley, New York, 1990

## **Paper 4 Building Services and Environmental Controls**

### ***Objective***

To ascertain that the candidate have acquired the basic knowledge in applying the general principles of building services and environmental controls through their architectural training as well as practical experience.

### ***Format***

Multiple-choice questions, close-book paper

### ***Duration***

1.5 hours

### ***Syllabus***

1. Basic principles –
  - Measurement systems and devices
  - Normal human comfort levels
  - Temperature
  - Humidity
  - Natural and artificial light
  - Air pressure
  - Air quality
  - Water quality
  - Sound quality
2. Heating, ventilation and air-conditioning
3. Fires services
4. Plumbing and drainage
5. Electrical
6. Lifts and escalators
7. Acoustics
8. Miscellaneous –
  - Refuse collection systems
  - Cost awareness of various building services systems
  - Solar energy
  - Daylighting utilisation
  - Historical context in architecture
  - Social values
  - Intelligent buildings

### ***Recommended Reading List***

1. Building (Standards of Sanitary Fitments, Plumbing, Drainage Works & Latrines) Regulations
2. Building (Ventilating Systems) Regulations
3. Related AP/RSE Practice Notes
4. Code of Practice on Building Works for Lifts and Escalators
5. Code of Practice for Minimum Fire Service Installations & Equipment and Inspection & Testing of Installations of Equipment
6. Handbook on Overall Thermal Transfer Value (OTTV), Building Authority
7. Hong Kong Waterworks Standard Requirements for Plumbing Installation in Buildings (Feb 2004), Water Supplies Department
8. Handbook on Plumbing Installation for Buildings (May 2001), Water Supplies Department
9. Code of Practice for Energy Efficiency for Lighting Installation
10. Code of Practice for Access Facilities of Buildings for the Provision of Telecommunications and Broadcasting Services
11. Code of Practice for Energy Efficiency for Air Conditioners
12. Code of Practice for Energy Efficiency for Electrical Installations
13. Energy Conservation in Buildings, Building Services Branch, Architectural Services Department
14. Mitchell's Building Construction: Environment & Services, Peter Burberry, 8<sup>th</sup> Edition, 1997, Longman
15. Mechanical and Electrical Equipment for Buildings, B. Stein and J. Reynolds, 8<sup>th</sup> Edition, 1996, Wiley & Sons Inc
16. The Building Systems Integration Handbook, R Rush, 1986, American Institute of Architects
17. Building Services Engineering for Architect, RP Parlour
18. Understanding Buildings: A Multi-disciplinary Approach, E Reid, MIT
19. Acoustics, Noise & Buildings; Parkin, Humphreys & Cowell; 2<sup>nd</sup> Edition; Faber & Faber

## **Paper 5      Building Materials & Technology**

### ***Objective***

This subject is concerned with the practical application of the properties and performance of materials, components and finishes and the elements of construction.

The first objective is to test the candidate's knowledge of the properties of materials and their performance in use; his ability to analyse the properties required of a material or product for a particular situation, and to make a good selection from the sources available.

The second objective is to test the candidate's understanding of the principles that govern the design or the selection of appropriate construction technique for a variety of situations. This understanding should include all scales ranging from complete building systems to detailed component designs.

The third objective is to test the candidate's knowledge of local construction techniques and practices, including his understanding of the local statutory restraints, construction programming and sequencing of works, and the performance of the component systems through the life of buildings.

In all cases candidates should understand the ways in which the selection of materials, component systems and construction techniques interact with each other, and with other design aspects, to influence the economics, functioning and appearance of buildings in the Hong Kong context.

### ***Format***

Multiple-choice questions, close-book paper

### ***Duration***

1.5 hours

### ***Syllabus***

1. Application of building techniques and materials
  - Demolition, site clearance and alteration works
  - Excavation and earthworks
  - Steel sheet piling works
  - Concrete works
  - Foundation systems in Hong Kong
  - Brickwork and blockwork
  - Masonry
  - Roofing, waterproofing and expansion joints
  - Carpentry, joinery and ironmongery
  - Structural steelwork
  - Metalwork
  - Metal windows and doors
  - Glazing, curtain, wall and cladding
  - Floor, wall and ceiling finishes (incl. carpet and raised flooring)
  - Painting
  - Builder's works and materials in relation to plumbing, drainage and E&M services
  - Internal fittings and fixtures
  - External works and landscape works

2. Local construction trade practices
3. Detailing and selection of building components and systems
4. Local statutory restraints
  - Building (Construction) Regulations
  - Fire Resisting Constructions
  - Refuse Storage Chamber and Chutes Regulations
  - Building (Energy Efficiency) Regulations
  - Practice Notes for Authorised Persons
  - Standards of Sanitary Fitments (Plumbing, Drainage and Latrines) Regulations
5. Application and statutory requirements for the design for the disabled
  - Building (Planning) Regulations and applications
6. Principles and applications of specification in the Hong Kong context
  - Workmanship and materials for construction
  - Standards and tests for various building materials and fitments
7. Building defects – diagnosis, remedial works and prevention
  - 7.1 The approach to building and remedial works
    - Diagnosis: principles and procedures
    - Remedial works
    - Sound construction: principles and techniques
  - 7.1 Common causes and mechanisms of failure in building envelope
    - Condensation
    - Entrapped moisture
    - Rain penetration
    - Rising dampness
    - Movement
    - Loss of adhesion
    - Corrosion

### ***Recommended Reading List***

1. General Specification for Building, Vol. 1 and 2, Architectural Services Department
2. Code of Practice for Overall Thermal Transfer Value in Buildings, Buildings Department
3. Building (Construction) Regulations
4. Practice Notes for Authorised Persons
5. Fire Resisting Construction, Building Authority
6. Building (Energy Efficiency) Regulations
7. Refuse Storage Chamber and Chutes Regulations
8. Standards of Sanitary Fitments (Plumbing, Drainage and Latrines) Regulations
9. Building Materials and Technology in Hong Kong, Wong Wah Sang
10. Building Failures: A Guide to Diagnosis, Remedy and Prevention; Lyall Addieson; 1987
11. Architectural Graphic Standards; Ramsay Sleeper, AI
12. Building Construction Illustrated, FDK Ching, 2<sup>nd</sup> Edition, 1991, VNR
13. Construction Technology, Vol. 1, 2, 4; R Chudley
14. AJ Metric Handbook
15. Mitchell's Building Construction: Materials, Alan Everett, BT Batsford Ltd., London
16. Mitchell's Building Construction: Structure & Fabric, Part 1 (5<sup>th</sup> Edition), Part 2 (5<sup>th</sup> Edition), J S Foster, BT Batsford Ltd., London

## **Paper 6      Site Design**

### ***Objective and Syllabus***

To assess a candidate's professional competence in siting more than one building on a relatively large urban or suburban site, and his understanding and ability to address and balance the following aspects of site design with respect to Hong Kong conditions:

- Quality of internal and external spaces
- Organisation of access and circulation
- Concerns for environmental factors
- Three-dimensional massing of built forms
- Fulfillment of critical and basic (but not detailed) statutory requirements, e.g. site coverage constraints, prescribed window set-backs, ingress-egress configuration, means of escape, etc.

Examples of possible subjects include:

- A multi-block residential development with ancillary facilities.
- A mixed use commercial development.

The submission for Paper 6 is in the form of scaled drawings, to be mechanically drawn.

### ***Format***

Design vignette, drawing, open-book paper

### ***Duration***

4 hours

### **Notes**

It is not possible to provide a bibliography that adequately covers the field of integrated design. Candidates should be conversant with a good selection of the architectural magazines and journals, which are readily available and which discuss contemporary buildings in a theoretical, technical and illustrative manner. There are also available, in increasing numbers, biographies of living architects and accounts of their recent works, or that of their practices, which provide useful background material for study. Candidates should also take any opportunity to visit good buildings and to examine them intelligently as a source of knowledge and inspiration. Many offices have useful libraries and which subscribe to relevant journals.

## **Paper 7      Building Design, Construction Details & Documents**

### ***Objective and Syllabus***

To assess a candidate's professional competence in designing in greater details a relatively simple building, in particular his understanding and ability to address and balance the following aspects of building design with respect to Hong Kong conditions:

- Organisation and quality of function spaces
- Organisation of access and circulation
- Concerns for environmental factors
- Understanding of structural and building services elements as an integral part of the design
- Understanding of the context and basic skills in handling aesthetic issues
- Fulfilment of statutory requirements, especially the principles of those that affect the basic planning of the building, e.g. orientation of prescribed windows, means of escape arrangements, etc.
- Understanding of the details of basic construction elements and their application in buildings
- Understanding of the documentation and its contents in formulating a building contract

The submission for Paper 7 is in the form of scaled drawings, to be mechanically drawn.

### ***Format***

Design vignette, drawing, open-book paper

### ***Duration***

10 hours

### **Notes**

It is not possible to provide a bibliography that adequately covers the field of integrated design. Candidates should be conversant with a good selection of the architectural magazines and journals, which are readily available and which discuss contemporary buildings in a theoretical, technical and illustrative manner. There are also available, in increasing numbers, biographies of living architects and accounts of their recent works, or that of their practices, which provide useful background material for study. Candidates should also take any opportunity to visit good buildings and to examine them intelligently as a source of knowledge and inspiration. Many offices have useful libraries and which subscribe to relevant journals.

## **Paper 8 Case Study**

### ***Objective***

To ascertain that the candidate has gained sufficient experience in an overview of professional practice from inception to completion of a building project, and is able to demonstrate a considerable level of understanding of the project process, identify special issues relating to the architect's role, investigate problems and to formulate an appraisal of the case.

### ***Content***

The candidate is free to adopt a format which he/she considers most effective in presenting his/her Case Study. However, the contents of the Study should cover the following aspects:

1. Introduction
  - 1.1 Site and project background
  - 1.2 Project brief and design/development parameters
  - 1.3 Project programme and budget
  - 1.4 Structural and foundation systems
  - 1.5 Building services systems
  
2. Project Research
  - 2.1 Project team organisation
  - 2.2 Architect's scope of services and fee structure
  - 2.3 Statutory control and legal aspects
  - 2.4 Cost planning and control
  - 2.5 Design process and Architect's solution to the brief
  - 2.6 Building procurement method
  - 2.7 Construction administration process
  - 2.8 Site safety and supervision
  - 2.9 Quality control and assurance
  
3. Conclusion and Appraisal
  - 3.1 Problems and Architect's solutions
  - 3.2 Variations between original intention and final outcome
  - 3.3 Users' response and building performance
  - 3.4 Assessment of design
  - 3.5 Overall appraisal of the project
  
4. Appendices

The following may be attached in the Case Study as appendices:

- 4.1 Location plan
- 4.2 Block plan
- 3.1 Typical floor plans
- 3.2 Section(s)
- 3.3 Photo(s) of the completed project

Other drawings, charts, documents may be attached as appendices if they can facilitate the candidate's presentation of the relevant issues in the Case Study.

The Case Study should not be a mere statement of facts and events. Emphasis is placed on the candidate's ability to ask proper questions in order to give his/her own **appraisal** of the case. The following are some guidelines:

- a) What was the original intent? What was the final result? Why?
- b) What worked? What did not work?
- c) What are the successful features of the project? How has the Architect contributed to the success? What are the ways in which the successful features could have been developed further?
- d) What were the problems of the project? How were they overcome or avoided? How the problems could have been handled or resolved more effectively? Grounds for improvement in future?
- e) What valuable experiences are gained through the process?

Some common reasons for scoring low marks for this Paper are:

- a) Lack of candidate's own judgement and appraisal
- b) Study not sufficiently detailed
- c) Too many general statements and record of events
- d) Candidate fails to demonstrate understanding of problems encountered in the project
- e) Wrong interpretation of fundamental concepts or important issues
- f) Contents of the case study not properly organized
- g) Incomplete case study, which may be demonstrated by the absence of certain important aspects

### ***Format***

1. The Case Study should be a bound booklet made up of a minimum of 15, and a maximum of 20 A4 pages, typed on one side with not more than 500 words per page using point size 12 typing letters. Front and back covers, photographs and appendices may be attached but are limited to 20 A4 sheets.
2. The front cover should include the following information:
  - a) Year of the Professional Assessment
  - b) Project title
  - c) Candidate's name and candidate number (assigned by HKIA)
  - d) Submission date
  - e) Candidate's signature (signatures of the Office Supervisor and Adviser are **NOT** required)
3. The following should be attached to the Case Study immediately after the front cover:
  - a) The Synopsis Approval Form signed by the Subject Panel Chairman
  - b) The approved synopsis
  - c) The Architect's Permission Form

The candidate should go through the relevant files of the project, understand them and prepare the Case Study in his/her own words rather than extracting letters, reports, meeting notes from the files to form the Study.

Direct copying from any other case studies, project documents and related articles, unless proved necessary for specific purposes in the Case Study, is strictly forbidden. Such contents will not be given any credit during assessment by the assessors.

## ***Syllabus***

1. The project for the Case Study should be of the candidate's own choice.
2. The project should be a completed local building or the substantially completed phase of a large scale local project. Partially completed buildings are not acceptable.
3. The project should preferably be one handled by the candidate's office. If this is not possible, the project should be one of which the candidate is able to consult the records and accounts with the permission of the Architect of the project who possesses these records and documents. In either case, the prior written approval from the Architect of the project is a pre-requisite to the approval of the synopsis by the Subject Panel in the Architect's Permission Form.
4. The project should not have been covered by another Case Study submitted by a previous candidate unless a minimum period of two years has lapsed. In this regard, the candidate is advised to check the list on HKIA's website at <http://www.hkia.net/upload/6232/3939/Casestudy0203.doc>.
5. No two or more candidates are allowed to research on the same project at the same time, unless their studies are the different phases of a project, which can be clearly differentiated as stand-alone packages.

## **Notes**

1. Shortly after registration, the candidate should submit the following for the Subject Panel's approval of the proposed subject for the Case Study:
  - a) A synopsis in the form of a brief description of not more than 500 words of the candidate's selected Case Study. The submission must be typed and should not exceed one A4 page in length.
  - b) An Architect's Permission Form signed by the Architect of the Case Study subject project.
  - c) A block plan or a photo of the completed building for the Subject Panel's reference.
2. Candidates will be advised of the respective submission deadlines for the synopsis and the completed Case Study at the time of registration for the Professional Assessment.
3. The choice of project for the Case Study should be discussed with the candidate's Adviser, where applicable, once he/she has obtained sufficient material to outline the synopsis.
4. The Case Study is a Professional Assessment document the content of which is to be kept confidential by the HKIA/ARB and the candidate. It must not be published without the prior permission of the Architect of the subject project.

## **Paper 9 Professional Interview**

### ***Objective***

To ascertain that the candidate has the necessary knowledge, skill and maturity to fulfill the professional duties of a practising architect.

### ***Format***

Each candidate will be interviewed by a panel of **three** interviewers appointed by the Hong Kong Institute of Architects. The interviewers will assess the candidate's professional maturity and adequacy of the practical experience as recorded and submitted by the candidate.

### ***Duration***

Approximately 30 minutes

### ***Syllabus***

1. **Buildings Ordinance**  
Duties of an authorised person, professional liability in law, supervision required by statute, control of building, orders by the Building Authority, dangerous buildings and hillsides, notices, appeals, offences, disciplinary proceedings, etc.
2. **Building Regulations**  
Submission procedure, basic checking before plans are submitted, authorised person's administrative duties, working knowledge of various Building Regulations, Fire Services Codes of Practice, Buildings Department practice notes, etc.
3. **Other related Ordinances and Codes of Practice**  
Working knowledge of Town Planning Ordinance and other means of statutory control which may affect approval of development proposals, e.g. Civil Aviation Ordinance, Education Ordinance, Places of Public Entertainment Ordinance, Environmental Protection Ordinance, Buildings Ordinance as applied to the New Territories, etc.; general knowledge of land exchange, lease modification, land titles and deeds, change of use, etc.; planning standards for large and small developments, etc.
4. **Construction Knowledge**  
Geotechnic control, site formation, foundations and piling, construction safety, pollution control, noise control, site administration, protection of adjoining properties, site drainage, temporary works, demolition, etc.; application of common forms of external claddings, common methods of fire-proof constructions, wind-resistant constructions, waterproof construction, etc.
5. **HKIA Conditions of Building Contract and Contract Administration**  
Control of workmanship and monitoring of progress, liquidated and ascertained damages, architect's instructions, variations, extension of time, insurance, claims, specifications, contract drawings, payment certificate, practical completion, defects liability, monitoring of nominated sub-contractors, architect's role as quasi-arbitrators, etc.
6. **HKIA/ARB Professional Ethics**  
HKIA/ARB Codes of Professional Conduct, Architects Registration Ordinance, HKIA Conditions of Engagement and scale of fees, promotion, advertising, structure of architect's practices, professional integrity, relationship with client, contractor, consultants and fellow HKIA members, conflict of interests, participation in architectural competitions, protection of architect's copyright, etc.

7. Candidate are reminded that should there be any change in Office Supervisor or Adviser due to circumstances such as change of job, fresh nominations by submission of Log Sheets be made along with payment for Interview.

## Appendix

### HKIA/ARB Professional Assessment Prescribed Fees

Registration Fee (non-refundable)	HKIA Graduate Member		\$500
	Non-member		\$1,500
Paper	1	Statutory Controls in Building Works	\$800
	2	Building Contracts, Professional Practice, Professional Conduct, Conditions of Agreement & Scale of Charges	\$800
	3	Building Structures	\$800
	4	Building Services & Environmental Technology	\$800
	5	Building Materials & Technology	\$800
	6	Site Design	\$1,200
	7	Building Design, Construction Details & Documents	\$1,200
	8	Case Study	\$800
	9	Professional Interview	\$1,200

### Registration Fee

The registration fee is non-refundable under any circumstances, and is chargeable for each Professional Assessment.

### HKIA Lectures and Seminars

The fee for attending the lectures and seminars relevant to the Professional Assessment is \$3,000. This fee is charged for the full course.

### Notes

1. Fees are subject to review and adjustment by the HKIA. Candidates are advised to check with the HKIA/ARB Secretariat for the current fees.
2. Re-sitting candidates are required to pay the registration fee and only the fees for the respective re-sit papers.